# **Terms and Conditions**

## 1. Detailed description of goods and/or services

Leaders Today College (Pty) Ltd is a business in the Education industry that provides private schooling. Parents at the school have the option to pay for school fees and/or top up tuckshop accounts online using the Scadsys Parent Portal.

#### 2. Delivery policy

Subject to availability and receipt of payment, requests will be processed within 1 day and delivery confirmed by way of a payment reflecting on their school fees account and/or a credit balance reflecting on their tuckshop account.

#### 3. Export restriction

The offering on this website is available to South African clients who have children enrolled at Leaders Today College (Pty) Ltd only.

#### 4. Return and Refunds policy

The provision of goods and services by Leaders Today College (Pty) Ltd is subject to availability. In cases of unavailability, Leaders Today College (Pty) Ltd will refund the client in full within 30 days. Cancellation of orders by the client will attract a 3% administration fee.

#### 5. Customer Privacy policy

Leaders Today College (Pty) Ltd shall take all reasonable steps to protect the personal information of users. For the purpose of this clause, "personal information" shall be defined as detailed in the Promotion of Access to Information Act 2 of 2000 (PAIA). The PAIA may be downloaded from: http://www.lawsofsouthafrica.up.ac.za/index.php/current-legislation.

#### 6. Payment options accepted

Payment may be made via Visa and MasterCard.

#### 7. Card acquiring and security

Card transactions will be acquired for Leaders Today College (Pty) Ltd via PayGate (Pty) Ltd who are the approved payment gateway for all South African Acquiring Banks. PayGate uses the strictest form of encryption, namely Secure Socket Layer 3 (SSL3) and no Card details are stored on the website. Users may go to www.paygate.co.za to view their security certificate and security policy.

#### 8. Customer details separate from card details

Customer details will be stored by Leaders Today College (Pty) Ltd separately from card details which are entered by the client on PayGate's secure site. For more detail on PayGate refer to www.paygate.co.za.

#### 9. Merchant Outlet country and transaction currency

The merchant outlet country at the time of presenting payment options to the cardholder is South Africa. Transaction currency is South African Rand (ZAR).

# 10. Responsibility

Leaders Today College (Pty) Ltd takes responsibility for all aspects relating to the transaction including sale of goods and services sold on this website, customer service and support, dispute resolution and delivery of goods.

# 11. Country of domicile

This website is governed by the laws of South Africa and Leaders Today College (Pty) Ltd chooses as its domicilium citandi et executandi for all purposes under this agreement, whether in respect of court process, notice, or other documents or communication of whatsoever nature 290 Baard Rd, Raslouw, Centurion 0157.

#### 12. Variation

Leaders Today College (Pty) Ltd may, in its sole discretion, change this agreement or any part thereof at any time without notice.

# 13. Company information

This website is run by Leaders Today College (Pty) Ltd based in South Africa trading as the same and with registration number 2021/900832/07 and Tracy Strachan, Liezel Gouws, Sandy van der Merwe and Lindsay van der Merwe as Directors.

### 14. Leaders Today College (Pty) Ltd contact details

Company Physical Address: 290 Baard Road, Raslouw, Centurion 0157.

Email: admin@leaderstoday.co.za